

HOLY ANGELS' KINDERGARTEN

BIJNOR

Uttar Pradesh - 246 701



HOLY ANGELS' BIJNOR

An Unaided Christian Minority Institution

Phone : 01342-255321

E-mail : bijnorschool@gmail.com

web. www.stmarysbijnor.com

Handbook 2022-23

Name

Class Section Admin. No.

Ph.: Mob.:

(1972-2023)

Academic Year

MARCH 2022 TO MARCH 2023

I Semester : March to September
II Semester : September to March

KINDERGARTEN HOURS

Nursery : Summer : 07.30 a.m. to 12.00 p.m.
Winter : 08.30 a.m. to 01.00 p.m.

LKG & UKG Summer : 07.30 a.m. to 01.15 p.m.
Winter : 08.30 a.m. to 02.15 p.m.

OFFICE HOURS

11.00 a.m. to 12.00 noon

To meet the Principal without appointment

11.00 a.m. to 12.00 Noon

No School business will be transacted on holidays and after the office hours.

Holy Angels' Kindergarten, Bijnor
Statement made by Parents/Guardian

Student's
Passport Size
Photograph

(1972-2023)

Pupil's Name.....

Sex Age DOB Blood Group

Class Section Admission No. School House

Aadhar No.

Father's Name & Profession

Mother's Name & Profession

Guardian's Name & Profession

Home Address

Office Address

Phone (Off).....(Res).....(Mob).....

Whatsapp Number of parents 1).....2).....

Name of own brothers and sisters studying in this school.

1.Class.....Sec.

2.Class.....Sec.

3.Class.....Sec.

I promise to abide by all the rules and regulations contained in this Handbook, and all the instructions which may be given by the Principal/Management from time to time and see that my child confirms to the standard required of him/her in conduct and studies.

Signatures of

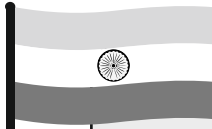
_____ / _____
Father

_____ / _____
Mother

_____ / _____
Guardian

Date.....

(1972-2023)



National Anthem

Jana-gana-mana adhinayak jaya he
Bharata bhagya vidhata,
Punjab, Sindh, Gujrat, Maratha,
Dravida, Utkal, Banga,
Vindhya, Himachal, Yamuna, Ganga,
Tava shubha name jage,
Gahe, tava jaya gatha!
Jana-gana-mangala dayaka, jaya he,
Bharat bhagya vidhata,
Jaya he! jaya he! jaya he!
jaya, jaya, jaya, jaya he.

The Pledge

"India is my country. All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone, lies my happiness."

The School Anthem

St. Mary's bright with brilliant light!
Sweet breeze from skies perfumes its site.
A radiant light in golden robes,
Drops down on us to make us wise
Our minds and hearts in "wisdom" sure,
Enrich our souls with gems so rare.
We pledge an oath, a'd "devote" our lives,
Uplift the suffering men in strife.
Cheer up their minds with blissful light!
To change them God's own delight.
Come take courage, to "serve" all men,
With selfless love and sense of hope,
And wipe their tears in tender love,
That makes our lives, now rich and full.

Fr. Varghese Kottoor CMI

PROSPECTUS

The Vision Statement

Holy Angels' Kindergarten, Bijnor, an unaided Christian Minority Institution established in 1972, run and administered by 'The Catholic Diocese of Bijnor, considers school as a powerful agent of transformation of social, intellectual, moral and spiritual and forming, new persons foster universal and eternal values, and thus fully alive to bring about a 'just society'.

We hold fast to the principal that human being is a positive asset, and a precious national resource which need to be cherished, nurtured and developed with tenderness and care coupled with dynamism.

We strive to shape persons who are intellectually competent, morally sound, psychologically integrated and imbued with the sense of the Divine, committed to the cause of justice and peace, and ever open to further growth.

We long to create a human society free from prejudices, superstitions and discriminations based on sex, religion, caste and economic status and characterized by respect for the dignity of human beings, showing concern for each other especially, the under privileged.

For attainment of these goals, the school expects the parents and teachers to share this vision and to co-operate in making it a reality.

Profile of Holy Angels' Kindergarten

1. **An academic community** : Characterized by a shared vision, and responsibility, mutual love understanding and respecting all human beings as children of God. Professional, personal and spiritual growth of the staff is given due importance.

2. **Committed to the growth of all the pupils:** Opportunities are provided to all pupils without any discrimination to develop their imagination, creativity, aesthetic sense, communication skills and sporting spirit. Value education programme takes into account and provides for the various steps in the process of value interiorisation.
3. **For a just and human society:** A realistic knowledge of the society, with its opportunities of human development as well as of social evils, is gradually imparted to students in various ways with a call to secure a total improvement. Under certain conditions students have opportunities for guided contact with the poor and to serve them. This contact is always followed by a reflection and self evaluation. The poor and the under privileged in the country are always the focus of all educational policies. These policies will benefit them in the long run.
4. **In loyalty to its specific vision:** The vision of the school is based on the specific vision of man and of society. The management with the co-operation of all implements its vision. The pastoral care given by the missionary community is an asset to the students to improve religious life of all students. In its overall policies the school collaborates with the policies of the local church and is ever loyal to the guidelines of the Bishop, the president of the Society.

Profile of a Successful Holy Angel

1. **Intellectually competent :** School helps to master those academic subjects required for the respective public examination, skills of language, critical thinking, power of expression, both oral and written, and gradually leading on to greater precision, personal style, curiosity to explore ideas, creative learning and take pride and ownership in his/her work, and has awareness of the dignity of labour and civic sense, has realistic aspirations and is aware of the need of plan for the future.
2. **Morally sound:** School helps to develop moral attitude and principles as he/she grows towards moral judgements, into moral maturity, assimilating especially the values stressed in the Preamble of the Constitution of India as justice, social, economic and political liberty, fraternity and translates moral actions to give mature reasons for making right decisions.

3. **Spiritually oriented:** School helps one to be aware of God's presence and action in creation, in human history and his own personal history which one has experienced moments of God's love in his/her personal life. Helps to appropriate knowledge of the basic doctrines of his/her faith and some exposure of other religious traditions than his/her own. Helps to Understand the significance and beauty of the main religious festivals in the country by learning through his/her own failure of the need for healing by reconciliation with friends and God.
4. **Catholic students in particular:** School helps to read the Bible and encounter the person of Christ as He is presented in the New Testament. Helps to have the basic understanding of the Church's teaching about Jesus and His redeeming mission and has established a personal relationship with the historical person of Jesus Christ and formed himself/herself a person for others and has some familiarity with the Church's teachings on social justice. Appreciates the importance of the Eucharist and other sacraments in the life of the Christian community and can participate in them meaningfully.
5. **Loving:** School helps to learn to accept oneself with one's own strength and weakness. Communicates more easily with others. Helps to experience the support of various levels of community in the school and has learned to extend support in building up the school community. Feels at ease with persons of the opposite sex. Has begun to appreciate deeper personal friendships but also learned that not all relationships are profound and long lasting. Through service of others finds one's life enriched. Helps to be more sensitive to the beauty of the created universe.
6. **Committed to the cause of justice:** School helps to consciously seek to be more respectful, understanding, accepting and generous with others against the attitude and tendencies that lead to injustice. Sees that religious faith implies a commitment to a just society. He/she is exposed to the needs of the poor in the school and the outside community and develops compassion for them. Helps to be aware of the need to help and support those who suffer injustice, especially women, the poor, the bonded labourers, the handicapped, the refugees, the unemployed, etc. Begins to understand the structural roots of injustice in social institutions, attitudes and customs. Understands the complexity of many social issues and is aware of the merits and demerits of mass media, social sites, etc.

7. **Open to growth:** School helps to pursue one's own growth because, he/she wants to be a better person emotionally, intellectually, socially, morally and religiously; is beginning to take responsibility for his/her own growth and is learning to accept self with her/his talents and limitations. Is aware of feelings and emotions and is beginning to be authentic in expressing them. Is seeking new experiences, new ways of self expression and developing the habit of reflecting on past experiences. Is becoming more flexible and respect to others views. Recognizes how much can be learnt from a careful listening to peers and others. Is exploring career and life-style choices within a value frame work-considering noble values and not materialistic ones only. Is opening self gradually to broader adult issues.

Managment

Holy Angels' Kindergarten is one of the institutions under the ambience of the Catholic Diocese of Bijnor. This is an unaided Christian Minority Institution, established by the Catholic Diocese of Bijnor, meant primarily for Christians but is open to all irrespective of religion, caste or creed.

Aim

The aim of this institution is to train the students under its care for an all round balanced growth of their intellectual, spiritual, mental, physical, cultural, social and moral aspects that they may be fully equipped citizens as to fulfil the future demands of our country in particular and the human society in general. Its service is open to all without distinction of caste or creed. The motto of the school is 'WISDOM, DEVOTION & SERVICE.

Curriculum

1. The school year begins in March. The academic year is divided in two semesters - March to September and September to March.

I. Admissions & Withdrawals

1. A Child who is three years of age on 1st April is eligible to be admitted to nursery. Admission to nursery class will be made after the verification of the filled in registration form and the counseling of the parents.
2. Any unfair means like attempt to bribe, recommendation etc. will debar the candidate from getting admission.
3. After the admission, if the candidate fails to attend class, no refund of any kind shall be made.
4. An application for a T.C. has to reach the Principal's office at least three days in advance.
5. The application for a T.C. must be made on the prescribed form along with a fee of Rs. 50/- and must be signed by the parent/guardian.
6. Transfer certificate will not be issued until all the dues to the school are paid.
7. The students who pass out from UKG will be issued their T.C. along with their Pass Certificate.
8. The school reserves the right to ask the parents/guardians to withdraw their child, if his/her progress in studies is found unsatisfactory, his/her attendance is irregular, his/her conduct is harmful to others, and for reasons which in the opinion of the school authorities render his/her continuance in the school undesirable.

II. School Uniform

It is essential that the students come to the school wearing proper school uniform at any time including during PTM. A student who is not in a proper uniform, is liable to be sent back home.

A. Summer Uniform

Boys

Navy blue short pants, White shirt with half sleeves, White socks & round shaped black leather shoes with laces, Navy blue tie and belt with school's name.

Girls

Navy blue tunic (properly stiched with two inch pleats) White shirt with half sleeves, White socks up to the knee & black leather shoes, Blue ribbon & hair band Navy blue tie & belt with school's name.

B. Winter Uniform

Boys

Grey pants, White shirt with full sleeves, Navy blue blazer, Navy blue sweater (plain knitted and 'V' necked), White socks and black leather shoes, Navy blue tie and belt with school's name, Navy blue cap.

Girls

Grey tunic (properly stiched with two inch pleats), White shirt with full sleeves, Navy blue blazer, Navy blue sweater (plain knitted and 'V' necked), White socks up to the knee and black shoes with laces, Navy blue tie and belt with school's name, Navy blue scarf.

C. P.T. Uniform (Every Wednesday)

Boys

White shirts & white short pants, white socks & white canvas shoes.

Girls

White shirts, white tunic, white ribbons, white hair bands white socks & white canvas shoes.

III. Books & Syllabus

The students must obtain all the books as per the syllabus in the first week of the new session and bring books to the school as per the periods. Books must be covered neatly with brown paper and write the name, class, section etc. on the outer cover and the inner page.

IV. School Fee

1. The school fee is collected as per **The Uttar Pradesh Self-Finance Independent Schools Ordinance 2018**. The Fees are classified as Registration Fee, Admission Fee, Examination Fee and Composite Annual Fee.
2. Fee is to paid in The Bijnor Urban Co-operative Bank Ltd. Bijnor. It may be paid in four installments in the first half of April, July, October and January.
3. If any student fails to pay the fee on the due dates, it shall be paid in the first week of the following months with a fine of a Rs. 50.00 for the successive months.
4. A receipt signed by the bank accountant shall be given for every payment made.
5. Students whose school fees fall into the arrears are liable to be debarred from appearing at the terminal examinations and attending the school till the fees are paid. Neither the Report/Progress Card nor the T.C. will be issued till all such dues are paid in full.
6. Fees once paid will not be refunded.
7. No deductions are made in the fees for vacations or broken periods.
8. Scholarship is extended to a few deserving students on the request of the parents/guardians of such students. Applicants for Scholarship will have to submit along with income certificate from a competent authority together with the application and marksheet of the previous year before 30 April.

V. Attendance/Leave Rules

1. As regular attendance is an integral element of education and discipline, no leave or absence will be granted except for serious reasons.

2. Attendance is compulsory on the opening and the closing day & after each vacation of the academic year.
3. Absence for more than three consecutive days immediately after the vacation renders the student liable to have his/her name struck off the rolls.
4. Attendance will be marked at the beginning of the first period. Late comers will not be granted attendance.
5. Strict regularity and punctuality is mandatory.
6. Leave/Absence record must be duly filled by the class teacher and be signed by the parent/guardian.
7. It is compulsory for every student to have at least 75% of total attendance to appear or final exam.
8. Absentees in an examination will be considered failed unless it is established satisfactorily that their absence was due to illness.
9. Applications for leave shall be submitted to the Principal.
10. Applications for leave of absence from the school shall be submitted beforehand, If this is not possible due to unforeseen circumstances, leave should be applied on the following day.
11. Repeated absence without leave or unexplained absence for more than ten consecutive days, a student's name will be struck off the roll. Readmission, if granted will be done on payment of admission fee and on the availability of vacancy.
12. Physical training and games are compulsory. If a child is physically unfit for P.T. and games, a doctor's certificate should be submitted and must obtain permission from the Principal.

VI. Examinations and Promotions

The whole academic year is divided into two semesters and examinations are conducted at the end of every semester. The required pass marks in every subject is 40. Failure to get pass percentage in any subject will result in losing grade.

The grade is allotted in the following manner.

Grade	K.G.
A+	90-100%
A	80-9%
B+	70-79.9%
B	60-69.9%
C	40-59.9%

Promotions are granted on the basis of the whole year's work of a student.

Each Unit Test is of 25 Marks :

Written	:	15 Marks
Oral	:	10 Marks

Each Half Yearly Annual Examination is of 75 Marks.

Written	:	65 Marks
Oral	:	10 Marks

Special arrangements for examinations will not be made for students who absent themselves from any examination scheduled by the school. The results declared at the end of the year are final in all cases and will not be reconsidered. If any parent wants to get his ward's paper rechecked and application along with the fee fixed by the Principal is to be submitted.

VII. Co-curricular

Every Saturday there will be class activities for Nursery to U.K.G.

VIII. Accidents

All possible precautions are taken to protect the children from accidents while playing. However, in the event of any mishap, the school does not accept legal responsibility, Immediate first aid will be administered, and the parent/guardian concerned shall be informed at the earliest. If the parent/guardian makes undue delay to reach the school the pupil involved will be taken to the local hospital.

IX. Discipline

All the rules and regulations that are in force from time to time are binding upon all the pupils and parents. Ignorance of the existing rules and regulations will not be an excuse for the lack of compliance. The school expects every student to maintain a high standard of discipline inside as well as outside the class room. A special care must be taken by the teachers and students to preserve an atmosphere of silence during class hours, and must keep in mind the following points.

1. Students shall reach the school at least five minutes before the first bell. Once gate is closed, late comers are not permitted to enter in to the school campus.
2. Students shall come to school in proper uniform always. Even if they come only for office work, they have to come in school uniform.
3. Students shall respectfully greet all the staff members and elders whenever they meet them either inside or outside the school.
4. Students shall in attention position while talking to teachers and elders and not lounge with their hands in their pockets.

5. While going to the morning assembly, P.T. classes or when changing class rooms, the students should go silently in single line without disturbing the neighbouring classes and should keep to the left of the corridors.
6. Students shall not leave the class rooms during any period without permission and class pass. They are prohibited from going out of the school premises during school hours without the permission of the Principal. Students shall not enter into other class without permission of the class teachers.
7. Students should bring to the class all necessary text books and note books according to the time table.
8. Students shall be regular in submitting their home assignments.
9. Irregular attendance, truancy, insubordination to teachers, and authority's habitual neglect of studies, indifference to school work and obscenity in word or action are sufficient reasons for suspension of a pupil.
10. Students shall keep the school premises and class rooms clean and shall not destroy plants or flowers or litter up the place.
11. Exchange of articles, gifts/money between students are strictly prohibited.
12. Running, playing or shouting inside the school building is prohibited.
13. Gifts to teachers in kind or cash is prohibited.
14. Students shall not bring valuable articles to the school like Gold, Silver, etc. and if found violating a fine of Rs. 100/- will be levied. The school is not responsible for the loss of books, money, clothes and other articles.
15. Strict regularity, implicit obedience, politeness and courtesy in speech and conduct, and cleanliness of dress and person are mandatory.

16. Every student shall bring the handbook to the school daily, and is expected to handle it with care and keep it in a good condition throughout the academic year.
 17. The students are not allowed to tattoo the visible parts of their body. At the time of admission the candidates will be checked for the same. The candidate may be denied admission if they are found bearing tattoos. A student can be dismissed from the school for violation of this rule.
 18. All students will be issued Identity Cards in the beginning of the academic year. It is compulsory for them to wear it every day, and also whenever they go out, representing the school, for various competitions, picnics, exhibitions, etc.
- X. For the Kind Attention of Parents/Guardians.**
1. Parents are requested to bear in mind that Holy Angels' Kindergarten gives great importance to create a sound character in the pupils. Therefore, the parents are expected to co-operate with the school by making their children understand that a well ordered and a disciplined way of life is as important at home as in the school.
 2. Parents are requested to co-operate with the school authorities in enforcing discipline.
 3. Parents are expected to sign progress reports or any other similar documents when requested for. The failure to do so will put their children to great inconvenience.
 4. Parents are requested to keep an eye on the regularity and punctuality record.
 5. Particular attention should be paid to the uniform of their wards. Pupils who do not wear neat and proper uniform will not be admitted in the class and would be sent home.
 6. Parents are strictly forbidden to meet their wards or their teachers during the class hours.
 7. The Handbook is a record of reference. We recommend that the parents check the handbook of their child regularly, and enforce regularity and discipline at home also. Kindly monitor whether the wards prepare their lessons and do the assigned home works. Remark made in the handbook should be checked and countersigned.

8. Withdrawal of the wards from the school for mere social functions is not recommended, because it disturbs the child's progress in the school.
9. Parent's failure to attend the meeting called by the Principal amounts to lack of co-operation, and defeats the whole aim of education. In such a situation the school authorities have no other option than to request the parents to withdraw the ward.
10. If student is ill for a long period the Principal must be informed through a leave letter as early as possible.
11. A student shall not attend the school if he/she is infected by a contagious disease until the danger of infection has passed. Intimation to this effect must be given to the principal.
12. A student returning to the school after suffering from an infectious disease should produce a doctor's certificate permitting him/her to rejoin the class.
13. If an absence due to illness lasts for than three days, an application for leave application for leave must be made to the principal, accompanied by a registered doctor's certificate.
14. Those who return to the school after absenting themselves without leave application is not permitted to enter the class without the permission of the principal.
15. Parents are welcome to visit the school and discuss the problems of their wards with the teachers on the day of parent-teachers meeting and with the Principal on any day with prior appointment. However, they are not allowed to enter class rooms during the school hours.
16. Parents are requested to report changes in the address or the telephone numbers to the school authority in writing in order to avoid inconvenience.
17. Parents are requested not to send their wards for private tuition; at any cost they shall not send them to their teachers.
18. When students are taken on tours/picnic or excursions, utmost care will be taken by the school of their safety. However, the authorities take up no responsibility for any untoward

incident which may take place on such occasions.

18. Complaints, if any, should be made in writing and submitted to the Principal or drop in the complaint box in school.
19. Parents/guardians will not be allowed to take their wards home during the school hours, unless it is in the extremity of emergency.
20. Parents are requested to send packed lunch (only vegetarian) with their wards. Food packets or water bottles will not be accepted at the gate or reception later.
21. Parents/guardians of each student will be provided a parent/guardian identity card, which can be used as entry card to enter the school campus. This card will have photographs of both parents and student. Parents or guardians are requested to bring this card whenever they come to the school for any matter concerning their wards, even for picking up of their wards at dispersal failing which they will not be allowed to enter the school campus or meet their wards.
22. The school gate will not be opened for anyone during recess.
23. Enrollment in Holy Angels' Kindergarten implies on the part of the student and his/her parent, willingness to comply with the requirements and regulations of the school, which will be revised from time to time.
24. Parents shall send their wards to the school on all national festivals like Independence day, Republic day, Gandhi Jayanti, etc. in order to instill patriotism in the children. Attendance will be taken and a fine of Rs. 100/- will be levied from students who do not come to school on these days.
25. Parents shall send their children to school only in those vehicles which are approved by the government. It is the sole responsibility of the parents to arrange safe vehicle for the students. The management does not provide transport facility for the students.

Calendar 2022-23

2022 \ APRIL

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
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2022 \ MAY

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2022 \ JUNE

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2022 \ JULY

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31						

2022 \ AUGUST

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2022 \ SEPTEMBER

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2022 \ OCTOBER

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23	24	25	26	27	28	29
30	31					

2022 \ NOVEMBER

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2022 \ DECEMBER

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2023 \ JANUARY

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2023 \ FEBRUARY

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
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26	27	28				

2023 \ MARCH

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12	13	14	15	16	17	18
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26	27	28	29	30	31	

April 2022

Date	Day	Particular
1	Friday	Fee dates 1st installment - till 15th April
2	Saturday	
3	Sunday	
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	World Health Day
8	Friday	
9	Saturday	
10	Sunday	Ram Navami : Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	B.R. Ambedkar Jayanti, Mahavir Jayanti : Holiday
15	Friday	Good Friday : Holiday
16	Saturday	Holy Saturday : Holiday
17	Sunday	Easter Sunday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	Earth Day, Golden Jubilee Celebration
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	Jamat-UL-Vida : Holiday
30	Saturday	

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May 2022

Date	Day	Particular
1	Sunday	International Labour Day, World Laughter Day
2	Monday	Fee date with fine
3	Tuesday	Id-Ul-Fitar : Holiday
4	Wednesday	
5	Thursday	
6	Friday	World Athletics Day
7	Saturday	
8	Sunday	Mother's Day
9	Monday	Ist Unit Test Begins (transferable)
10	Tuesday	
11	Wednesday	
12	Thursday	International Nurses Day
13	Friday	
14	Saturday	
15	Sunday	International Day of the family
16	Monday	Budh Purnima : Holiday
17	Tuesday	
18	Wednesday	
19	Thursday	P.T.M
20	Friday	Summer holidays begins
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	
31	Tuesday	Anti - Tobacco Day

June 2022

Date	Day	Particular
1	Wednesday	
2	Thursday	Fee date with fine
3	Friday	Fee date with fine (World Bicycle day)
4	Saturday	
5	Sunday	World Environment Day
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	Anti - Child Labour Day
13	Monday	
14	Tuesday	World Blood Donor Day
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	Father's Day
20	Monday	
21	Tuesday	International Yoga Day
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	

(1972-2023)

July 2022

Date	Day	Particular
1	Friday	Staff Seminar, Doctors Day
2	Saturday	Staff Seminar and Staff Meeting
3	Sunday	St. Thomas Day : Holiday
4	Monday	School re-opens after summer Holidays
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	Id-Ul-Zuha (Bakra-Id) : Holiday
11	Monday	World Population Day
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	Manager's Day
16	Saturday	Solo singing competition (Nursery, LKG & UKG)
17	Sunday	
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Shapes Activity (Nursery, LKG & UKG)
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	Feast of St. Alphonsa (Special Assembly)
29	Friday	
30	Saturday	
31	Sunday	

August 2022

Date	Day	Particular
1	Monday	
2	Tuesday	Fee date with fine
3	Wednesday	Fee date with fine
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	Friendship Day
8	Monday	
9	Tuesday	Moharram : Holiday
10	Wednesday	
11	Thursday	Principal's Day
12	Friday	Raksha Bandhan : Holiday
13	Saturday	Fancy Dress Competition (Nursery, LKG & UKG)
14	Sunday	
15	Monday	Independence Day
16	Tuesday	
17	Wednesday	
18	Thursday	Janmashtami : Holiday
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	Rhyme Recitation Competition for Nursery, LKG & UKG
28	Sunday	
29	Monday	National Sports Day
30	Tuesday	
31	Wednesday	

(1972-2023)

September 2022

Date	Day	Particular
1	Thursday	
2	Friday	Fee date with fine
3	Saturday	Fee date with fine
4	Sunday	
5	Monday	Teacher's Day Celebration
6	Tuesday	
7	Wednesday	1st Semester Examination begins (transferable)
8	Thursday	Birthday of Mother Mary (St. Mary's Day), World Literacy Day
9	Friday	Anant Chaturdashi : Holiday
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	Hindi Diwas
15	Thursday	
16	Friday	
17	Saturday	Paper Pasting Activity (Nursery, LKG & UKG)
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	World Rivers Day
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	

October 2022

Date	Day	Particular
1	Saturday	Fee dates Illrd Installment - till 15th October, International Day for the Elderly.
2	Sunday	Gandhi Jayanti, International Day of Non-violence
3	Monday	Dusshera celebration (Special Assembly), St. Francis of Assisi, Patron of Ecology
4	Tuesday	Dusshera holiday
5	Wednesday	Dusshera holiday
6	Thursday	
7	Friday	
8	Saturday	Indian Air Force Day
9	Sunday	Id-E-Milad : Holiday, World Post Office Day
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	Speech compeition (Nursery, LKG & UKG)
15	Saturday	Birthday of APJ Abdul Kalam, World student's day
16	Sunday	World Food Day
17	Monday	Death Anniversary of Rev. Father Mathew Parackel
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	Solo Dance Competition (Nursery, LKG & UKG)
22	Saturday	Deepawali Celebration (Special Assembly)
23	Sunday	Deepawali Holidays Begin
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	Deepawali Holidays End
28	Friday	
29	Saturday	
30	Sunday	
31	Monday	National Unity Day

(1972-2023)

November 2022

Date	Day	Particular
1	Tuesday	
2	Wednesday	Fee date with late fine
3	Thursday	Fee date with late fine
4	Friday	
5	Saturday	
6	Sunday	
7	Monday	National Cancer Awareness Day
8	Tuesday	Guru Nanak Jayanti : Holiday
9	Wednesday	
10	Thursday	
11	Friday	National Education Day
12	Saturday	
13	Sunday	
14	Monday	Children's Day Celebration
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	Activity with Matchsticks & Ice-cream Sticks (Nursery, LKG & UKG)
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	Guru Teg Bahadur Shaheed Diwas : Holiday
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	
29	Tuesday	
30	Wednesday	

December 2022

Date	Day	Particular
1	Thursday	World AIDs Day
2	Friday	Fee date with late fine
3	Saturday	Fee date with late fine, World Day of the Handicapped
4	Sunday	Indian Navy Day
5	Monday	II Unit Test begins, Pre-Pre Board begins (X & XII) (Transferable)
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Human Rights Day
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	Bell Making Competition (Nursery) Paper Santa (LKG) Christmas Tree (UKG)
16	Friday	
17	Saturday	
18	Sunday	Minority Rights Day (India)
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	Christmas Celebration (Special Assembly), National Mathematics Day
23	Friday	Christmas Holidays, Farmer's Day
24	Saturday	Christmas Holidays
25	Sunday	Christmas Holidays
26	Monday	Christmas Holidays
27	Tuesday	School re-opens after Christmas break
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	

(1972-2023)

January 2023

Date	Day	Particular
1	Sunday	New Year
2	Monday	Fee dates IV installment - till 15th January
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	National Youth Day
13	Friday	
14	Saturday	Makar Sankranti : Holiday
15	Sunday	
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	
23	Monday	
24	Tuesday	National Girl Child Day
25	Wednesday	National Voters Day
26	Thursday	Republic day celebration
27	Friday	
28	Saturday	
29	Sunday	
30	Monday	Martyrs' Day
31	Tuesday	

February 2023

Date	Day	Particular
1	Wednesday	
2	Thursday	Fee date with fine
3	Friday	Fee date with fine
4	Saturday	World Cancer Day
5	Sunday	
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	Annual Examination begins (transferable)
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	Mahashivratri : Holiday
19	Sunday	
20	Monday	World day of Social Justice
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Feast of Blessed Rani Maria
26	Sunday	
27	Monday	
28	Tuesday	National Science Day

(1972-2023)

March 2023

Date	Day	Particular
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	
5	Sunday	
6	Monday	Holi : Holiday
7	Tuesday	Holi : Holiday
8	Wednesday	International Women's Day
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	Diocese Day : Holiday
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	Ram Navami : Holiday
31	Friday	

Assembly Themes In The Year 2022-2023

April 2022	04-09	Success in life
	11-14	Patience
	18-23	Self Study
	25-30	Discipline in school
May 2022	02-07	Early to bed early to rise
	09-14	Health is wealth
July 2022	04-09	Hard work and success
	11-16	Meditation
	18-23	Power of reading
	25-30	Importance of time management
August 2022	01-06	Value of parents
	08-13	Lets save environment
	15-20	Our National Heroes
	22-27	Child safety
	29-31	A good Leader
September 2022	01-03	My School
	05-10	Importance of Internet
	12-17	Unity and diversity
	19-24	Being different
	26-30	Determination

(1972-2023)

October 2022	03-08	Value of money
	10-15	Finest Friend
	17-22	Festival of Light
	24-31	Faith in God
November 2022	01-05	Ambition in life
	07-12	Be kind to animals
	14-19	Outdoor game
	21-26	Forgiveness
	28-30	Our Family
December 2022	01-03	Save Water
	05-10	Leisure Activity
	12-17	God is our hope
	19-24	Christmas festival of love
	26-31	Value of resolution
January 2023	02-07	Physical activity
	09-14	Save trees
	16-21	Pollution
	23-28	My country my pride
	30-31	Seasons
February 2023	01-04	Love our Nature

Our Father

Our Father in heaven
Holy be Your name
Your kingdom come
Your will be done
On earth as in heaven.

Give us today our daily bread,
Forgive us our sins
As we forgive those
Who sin against us.
Do not bring us to the test
But deliver us from evil. Amen.

HAIL MARY

Hail Mary full of grace, the Lord is with you, blessed are you among women, and blessed is the fruit of your womb, Jesus.

Holy Mary, Mother of God pray for us sinners, now and at the hour of our death. Amen.

PRAYER FOR PEACE

*Lord make me an instrument of your peace.
Where there is hatred, let me sow love;
Where there is injury, pardon;
Where there is doubt, faith;
Where there is despair, hope;
Where there is darkness, light;
And where there is sadness, joy.*

O Divine Master / grant that I may not so much seek / to be consoled as to console / to be understood, as to understand / to be loved as to love / for it is in giving that we receive / it is pardoning that we are pardoned / and is in dying / that we are born to eternal life.

Amen.

(Prayer of St. Francis of Assisi)

PRAYER BEFORE CLASS

We offer Thee God,
Our studies and skills:
Enlighten our minds,
That we may know Thee and Thy Grace,
Move our hearts
That we may love Thee and each other.

PRAYER AFTER CLASS

We thank you O Lord for all the blessings you have bestowed on us this day. May we ever remain grateful to you. Help us to be good and dutiful children.

1. ABIDE WITH ME

Abide with me, fast falls the eventide
The darkness deepens, Lord with me abide.
When other helpers fail and comforts flee
Help of the helpers, O abide with me.

Swift to its close ebbs out life's little day
Earth's joys grow dim, its glories pass away
Change and decay in all around I see
O Thou who changes not, abide with me.

I need Thy presence every passing hour
What but thy grace can foil the tempter's power?
Who, like thyself, my guide and stay can be?
Through cloud and sunshine, Lord abide with me.

I fear no foe with Thee at hand to bless
Ills have no weight and tears no bitterness
Where is death's sting? Where, grave, thy victory?
I triumph still, if Thou abide with me.

Hold Thou Thy cross before my closing eyes
Shine through the gloom and point me to the skies
Heaven's morning breaks and earth's vain shadows flee
In life, in death, O Lord, abide with me.

2. BE WITH US MARY

Be with us Mary along the way,
Guide ev'ry step we take,
Lead us to Jesus, your loving son,
Come with us, Mary, come!

No man can live as an Island,
Journeying thru' life-along;
Since we're most loved by a mother,
Jesus gave us his own,

When Jesus met with rejection,
Mary stood by the cross
How can a mother desert her son ?
She'll also stand by us!

3. OPEN YOUR HEART

Open your heart (2)
Open your heart to Jesus.
He knocks today, do not delay
But open your heart to Jesus
 In to my heart (2)
 Come into my heart, Lord Jesus
 Come today, come in to stay
 Come into my heart, Lord Jesus.

He is my heart (2)
He is in my heart forever.
He never goes this I know
He is in my heart forever.

4. MAKE ME A CHANNEL

Make me a channel of Your peace
Where there is hatred let me saw your love
Where there is injury, your pardon, Lord
And where there's doubt, true faith in you
O Master, grant that I may never seek
So much to be consoled, as to console;
To be understood, as to understand;
To be loved, as to love with all my soul.
Make me a channel of Your peace.
Where there's despair in life, let me bring hope;
And where there's darkness, only light,
And where there's sadness ever joy;
Make me a channel of Your peace
It is in pardoning that we are pardoned;
In giving to all men that we receive;
And in dying that we're born to eternal life.

5. WITH YOU AS MY GUIDE

With you as my guide, I'll not want:
You are my Shepherd, Lord, nothing shall I fear.

1. In pastures fresh and green
 You give my soul repose;
 Near cool and restful waters,
 My spirit you revive.
2. In vales of gloom and death,
 No evil shall I dread,
 Your strength and peaceful presence
 Will be my comfort sure.
3. A banquet you have spread,
 while foes in envy watch.
 My head you have anointed,
 My cup now overflows.
4. Your loving favour, Lord,
 Shall surely follow me
 Until one day in heaven
 Forever shall I dwell.

6. BIND US TOGETHER

**Bind us together, Lord, bind us together
with cords that cannot be broken.**

Bind us together, Lord (2)

Bind us together in love.

1. There is only one God, there is only one King,
There is only one Body, that is why we sing,
2. Though there are many branches,
There is only one vine,
We are one in Christ Jesus, that is why

7. AS THE DEER

1. As the deer pants for the water,
So my soul longs after you,
You alone are my heart's desire
And I long to worship You.
**You alone are my strength, my shield,
To You alone may my spirit yield,
You alone are my heart's desire
And I long to worship You.**
2. I want You more than gold and silver,
Only You can satisfy.
You alone are the real joy-giver,
And the apple of my eye.
3. You're my friend and You are my brother
Even though You are my Lord.
I love You more than any other,
So much more than anything.

8. SHOWERS OF BLESSING

1. There shall be showers of blessing
This is the promise of love
There shall be seasons, refreshing
Sent from the Saviour above

Showers of blessing

Showers of blessing we need

Mercy drops 'round us are falling

But for the showers we plead

2. There shall be showers of blessing
Precious reviving again
Over the hills and the valleys
Sound of abundance of rain

Showers of blessing

Showers of blessing we need

Mercy drops 'round us are falling

But for the showers we plead

3. There shall be showers of blessing
Oh, that today they might fall
Now as to God we're confessing
Now as on Jesus we call

Showers of blessing

Showers of blessing we need

Mercy drops 'round us are falling

But for the showers we plead

Mercy drops 'round us are falling

But for the showers we plead

9. शान्ति का दूत बना

शान्ति का दूत बना प्रभु जी
मुझे शान्ति का दूत बना प्रभु जी।
जहाँ हो घृणा वहाँ प्यार भरने
दिल के हर – हर घाव भरने

शंकित मन में विश्वास दीप जलाने
मुझे शान्ति का दूत बना प्रभुजी।
निराश मन में आशा जगाने
अंधियारे में ज्योति जलाने।

दुःख में आनन्द बहार लाने
मुझे शान्ति का दूत बना प्रभुजी।
दूँ मैं दिलासा, दिलासा न खोजूँ
समझा न जाऊँ सबको समझूँ।
निस्वार्थ मन से नित प्यार करने

मुझे शान्ति का दूत बना प्रभुजी।
सब कुछ देकर ही हम पाते हैं
क्षमा करके ही क्षमा पाते हैं।

मर मिटकर ही जीवन पाते हैं
मुझे शान्ति का दूत बना प्रभुजी।

11. तेरी है जमीं तेरा आसमाँ

तेरी है जमीं तेरा आसमाँ, तू बड़ा मेहरबान तू बखशिश कर
सभी का है तू सभी तेरे, खुदा मेरे तू बखशिश कर

1. तेरी मर्जी से ऐ मालिक, हम इस दुनियाँ में आये हैं
तेरी रहमत से हम सब ने, ये जिस्मों जाँ पाए हैं
तू अपनी नजर हम पर रखना, किस हाल में है ये खबर रखना
तेरी.....
2. तू चाहे तो हमें रखे, तू चाहे तो हमें मारे
तेरे आगे झुकाकर सिर, खड़े हैं आज हम सारे
तू सबसे बड़ी रहमत मालिक, तू चाहे तो हर आफत टाले
तेरी.....

(1972-2023)

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Day _____	

Subject _____	Date <input type="text"/>
Day _____	

(1972-2023)

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(1972-2023)

Subject

Day

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Date

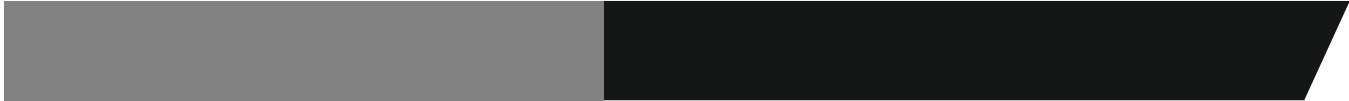


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(1972-2023)



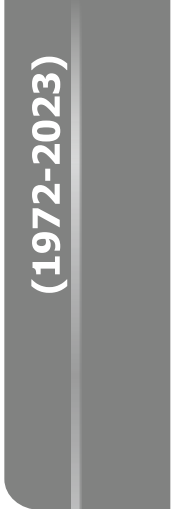
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PRINCIPAL'S COLUMN
..... Parent's Signature



(1972-2023)





PRINCIPAL'S COLUMN
..... Parent's Signature

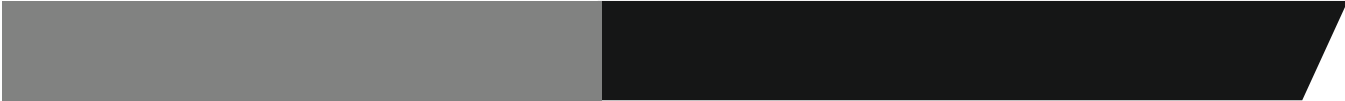
(1972-2023)





PARENT-TEACHER COMMUNICATION			
Date	Remarks	Teacher's Signature	Parent's Signature

(1972-2023)

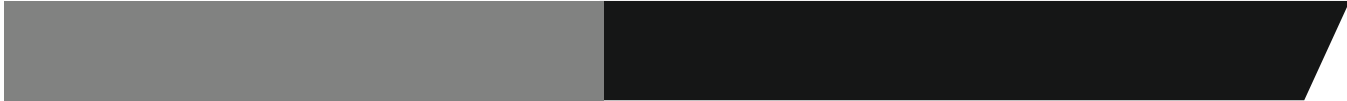




PARENT-TEACHER COMMUNICATION

Date	Remarks	Teacher's Signature	Parent's Signature

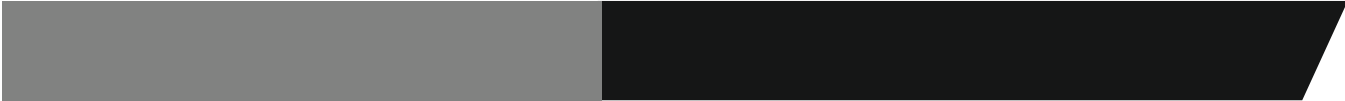
(1972-2023)





PARENT-TEACHER COMMUNICATION			
Date	Remarks	Teacher's Signature	Parent's Signature

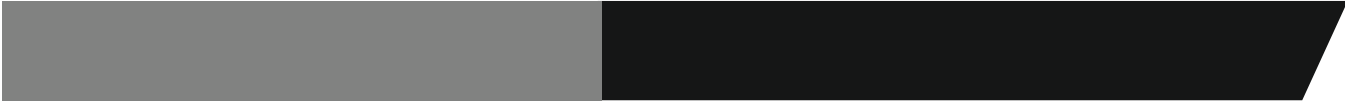
(1972-2023)





1st UNIT TEST - TIME TABLE		
Date	Subject	Syllabus

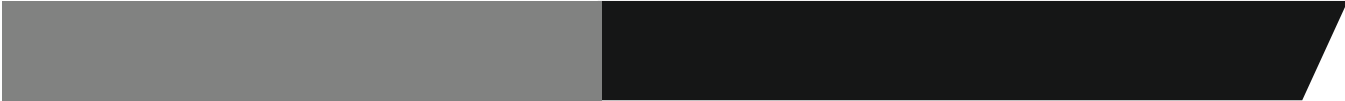
(1972-2023)





IInd UNIT TEST - TIME TABLE		
Date	Subject	Syllabus

(1972-2023)





TEACHER'S APPRECIATION CORNER



(1972-2023)



(1972-2023)

LEAVE APPLICATION

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

LEAVE APPLICATION

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

(1972-2023)

(1972-2023)

LEAVE APPLICATION

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

LEAVE APPLICATION

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

(1972-2023)

(1972-2023)

LEAVE APPLICATION

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

Principal.....

Parent/Guardian

Date.....

Master/Kum.Std. Div. needs day(s) leave
from to for (reason)

Granted : Class teacher.....

Your fatihfully

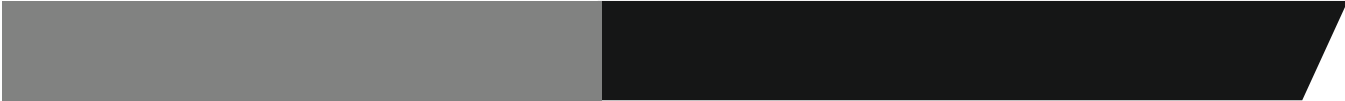
Principal.....

Parent/Guardian



REGULARITY RECORD 2022-2023						
Date	March	April	May	June	July	August
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

(1972-2023)



(1972-2023)

REGULARITY RECORD 2022-2023						
Date	March	April	May	June	July	August
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

REGULARITY RECORD 2022-2023

Date	September	October	November	December	January	February
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

LT = Late, AB = Absence, SK = Sick, HW = Home work not done, SD = Slovenly dressed.

(1972-2023)

(1972-2023)

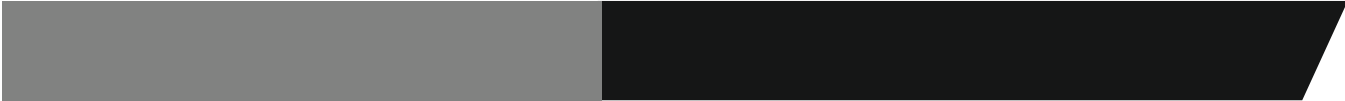
REGULARITY RECORD 2022-2023						
Date	September	October	November	December	January	February
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						

LT = Late, AB = Absence, SK = Sick, HW = Home work not done, SD = Slovenly dressed.



TIME TABLE						
	MON	TUE	WED	THU	FRI	SAT
I						
II						
III						
IV						
LUNCH BREAK						
V						
VI						
VII						
VIII						

(1972-2023)



(1972-2023)

TIME TABLE						
	MON	TUE	WED	THU	FRI	SAT
I						
II						
III						
IV						
LUNCH BREAK						
V						
VI						
VII						
VIII						

Application for Transfer Certificate

To,

The Principal
Holy Angels' Kindergarten,
Bijnor, U.P. - 246 701

Date.....

(1972-2023)

Respected Principal,

Please issue me the Transfer Certificate of my son/daughter. The necessary particulars are given :

Pupil's name in full.....

Class..... Sec. Roll No. Admission No.

Year of admission.....

Date of leaving.....

Reason for leaving.....

Name and place of the New School.....

Your faithfully
Parent/Guardian

For office use only :

1. All fees/dues have been paid.
2. Library books returned.
3. Name has been cancelled from Class Register.
4. School leaving certificate may be issued.

Office Assistant

Principal

SCHOOL PICNIC / TOUR

To,

The Principal
Holy Angels' Kindergarten
Bijnor, U.P. - 246 701

Date.....

Sub : School Picnic / Tour

Name of the Student : _____

Class : _____

Section : _____

Dear Rev. Sr. Principal

I hereby given my consent to my child to join in the Picnic/Tour arranged by the School. I shall not blame the School management for any untoward happening during the Picnic/Tour.

Date _____

Signature of the Parent

Parent's Address

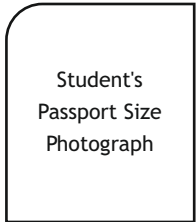
Phone No. _____

WhatsApp No. _____

(1972-2023)

Holy Angels' Kindergarten, Bijnor

Statement made by Parents/Guardian



(1972-2023)

Pupil's Name.....
Sex Age DOB Blood Group
Class Section Admission No. School House
Aadhar No.
Father's Name & Profession
Mother's Name & Profession
Guardian's Name & Profession
Home Address
Office Address
Phone (Off).....(Res).....(Mob).....
Whatsapp Number of parents 1).....2).....
Name of own brothers and sisters studying in this school.

- 1.Class.....Sec.
- 2.Class.....Sec.
- 3.Class.....Sec.

I promise to abide by all the rules and regulations contained in this Handbook, and all the instructions which may be given by the Principal/Management from time to time and see that my child confirms to the standard required of him/her in conduct and studies.

Signatures of

_____ Father

_____ Mother

/ _____ Guardian

Date.....

